

DHANANJAY D. NALAWADE

Assistant Manager - Finance

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PROFESSIONAL SUMMARY

Detail-oriented Finance Professional with over 15 years of experience in managing accounting operations, financial reporting, taxation, and SAP FICO HANA implementations. Proven track record in enhancing operational efficiency, ensuring regulatory compliance, and driving cost-saving initiatives. Expertise in financial planning, auditing, accounts reconciliation, and process optimization. Adept at leveraging technology like SAP HANA (FICO, MM, SD Modules), Tally ERP, and MS Office 365 to streamline workflows. Recognized for delivering accurate financial reports, maintaining internal controls, and fostering cross-functional collaboration.

PROFESSIONAL SKILLS

Accounting Operations: GL Accounting, Fixed Asset Management, Balance Sheet Finalization

Taxation: Direct & Indirect Tax Compliance (TDS, GST, WCT), Tax Audits, FEMA/FCRA Regulations

SAP Expertise: SAP FICO HANA Cloud (Accounts Payable/Receivable, Reporting), MM, SD Modules

Auditing: Statutory, Internal, and Tax Audits; Financial Controls as per Companies Act

Financial Analysis: Budgeting, MIS Reporting, Variance Analysis, IFRS Compliance

Process Optimization: Cost Reduction, Reconciliation, Automation of Financial Processes

Tools & Technologies: Tally Prime, SAP HANA, MS Office 365

PROFESSIONAL EXPERIENCE

Assistant Manager - Finance

Cognizant Technology Solutions, Dallas, TX | *October 2014 – Present*

- Led accounting operations, overseeing accounts payable, receivable, payroll, and fixed assets with a 99% accuracy rate, ensuring GAAP compliance and operational efficiency.
- Implemented SAP FICO HANA Cloud, reducing financial reporting time by 30% and improving data accuracy by 20%.
- Managed fixed assets worth \$60 million, ensuring full compliance with capitalization and depreciation schedules.
- Conducted statutory and internal audits, identifying and mitigating risks, leading to a 15% reduction in audit discrepancies.
- Prepared and analyzed monthly financial reports, driving \$1.2 million in annual cost savings through optimized resource allocation.
- Ensured timely filing of federal and state tax returns (Sales Tax, Payroll Tax, IRS filings), achieving a 100% on-time compliance rate and minimizing penalties.

Senior Accountant | Rutcon Construction Projects Pvt. Ltd., Pune

October 2011 – September 2014

- Championed the realignment of cost allocation processes, improving project expense tracking by 20% and reducing misallocations by ₹5 lakh annually.
- Consolidated financial data from 10+ active project sites, producing actionable reports for projects collectively valued at over ₹50 crore.
- Evaluated vendor contracts worth ₹25 crore, ensuring compliance with financial terms and mitigating procurement risks.
- Devised reconciliation strategies that improved the accuracy of accounts payable and receivable records by 98%, resolving discrepancies promptly.
- Orchestrated cash flow models that optimized resource allocation, contributing to a 10% improvement in project execution timelines.

Senior Accounts Officer | Rathi Lightnin Mixers Pvt. Ltd., Pune

December 2006 – September 2011

- Automated payroll processing for 150+ employees, reducing manual errors by 20% and saving ₹3 lakh annually in administrative costs.
- Synthesized financial data into insights that drove a ₹10 crore optimization in resource allocation over 5 years.
- Conducted root-cause analysis of recurring tax discrepancies, leading to corrective actions that eliminated penalties and saved the company ₹2 lakh annually.
- Designed and implemented enhanced internal audit protocols, reducing compliance risks by 30% and improving transparency.
- Directed month-end financial closing activities, cutting closing time by 25% while maintaining data integrity.

Accountant | *Mohini Enterprises Pvt. Ltd., Pune*

May 2004 – November 2006

- Streamlined payment processes, reducing turnaround time by 10% and ensuring timely disbursement of over ₹1 crore annually.
- Analyzed aging reports, accelerating collections by 15% and improving cash flow by ₹5 lakh.
- Conducted monthly reconciliations for 20+ accounts, achieving a variance resolution rate of 97%.
- Established robust inventory tracking systems, improving stock valuation accuracy by 20% and minimizing write-offs.
- Created customized financial reports, providing granular insights that drove a 5% increase in revenue over 2 years.

Significant Achievements:

- Successfully implemented SAP FICO HANA Cloud, streamlining financial operations and increasing productivity by 25%.
- Reduced month-end reporting cycle by 30% through process automation and workflow optimization.
- Achieved 100% compliance with statutory requirements, including GST, TDS, and WCT filings, minimizing risk and penalties.
- Saved ₹10 lakh annually by identifying process inefficiencies and implementing cost-saving measures.

EDUCATION

Postgraduate Diploma in Tax Laws | MES Institute of Management & Career Courses, Pune University | April 2003

Bachelor of Commerce (B.Com.) | Pune University | 1998

ADDITIONAL INFORMATION

Languages: English, Hindi, Marathi

Certifications: Advanced Certification in SAP FICO HANA, Diploma in Taxation Laws, Certified in Financial Reporting and IFRS

Key Projects: SAP HANA Implementation: Led the end-to-end implementation of SAP FICO HANA Cloud, integrating financial processes across multiple departments and improving reporting accuracy.

FEMA/FCRA Compliance: Managed regulatory filings and documentation, ensuring seamless compliance for overseas investments and foreign vendor payments.