

PRINCE AIKINS

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PROFESSIONAL SUMMARY

Experienced Warehouse and Logistics Specialist with expertise in forklift operation, inventory management, and order fulfilment. Skilled in operating sit-down, stand-up, and reach forklifts, handling 2,000+ palletized shipments weekly while maintaining 99.9% accuracy in inventory tracking. Adept at optimizing warehouse layouts, reducing material handling times, and ensuring OSHA-compliant safety standards. Proven ability to streamline warehouse workflows and increase productivity in high-volume distribution centres.

Significant Achievements:

- Successfully optimized warehouse operations, reducing material handling time by 15% and enhancing overall efficiency.
- Maintained a 100% accident-free record by rigorously following safety protocols and compliance standards.

SKILLS

Forklift Operation (Sit-down, Stand-up, Reach) • Warehouse & Distribution Management • Inventory Control & Stock Replenishment • OSHA & Workplace Safety Compliance • Order Picking & E-commerce Fulfillment • Warehouse Management Systems (WMS) • RF Scanners & Barcode Technology • Pallet Racking & Storage Optimization • Warehouse Organization & Load Optimization

PROFESSIONAL EXPERIENCE

Forklift Operator/Driver

Titus Furniture Company, North York, ON | Sep 2024 - Feb 2025

- Operated sit-down and reach forklifts to transport 5,000+ lbs of materials daily, ensuring efficient and damage-free handling.
- Improved warehouse storage efficiency by 20% through optimized pallet racking and strategic space utilization.
- Maintained 100% OSHA compliance, conducting daily equipment inspections and adhering to strict safety protocols.
- Reduced loading and unloading times by 15%, implementing optimized staging, load sequencing, and weight distribution techniques.
- Collaborated with warehouse teams to ensure 99% on-time order fulfilment, minimizing processing delays and enhancing productivity.
- Trained and mentored two junior forklift operators, improving team efficiency and adherence to safety standards.

Order Picker & Packer

Amazon, Dubai, UAE | 2022 - May 2023

- Picked and packed 300+ customer orders daily, meeting KPIs for speed and accuracy in high-volume e-commerce fulfilment.
- Increased packaging efficiency by 10%, implementing streamlined sorting, labelling, and scanning processes.
- Used RF scanners and WMS software to track inventory in real time, reducing stock discrepancies by 12%.
- Assisted in organizing shipments, ensuring 99% order accuracy and minimizing delays in last-mile deliveries.
- Optimized warehouse layout for faster order picking, improving overall fulfilment speed by 15%.

Warehouse Clerk

Melcom Ghana, Accra, Ghana | 2019 - 2021

- Managed inventory records for 500+ SKUs, ensuring 99.5% stock accuracy through real-time tracking and auditing.
- Expanded checkout efficiency by 15%, reducing customer wait times through barcode scanning and POS system optimization.
- Assisted in coordinating weekly shipments, ensuring 98% on-time stock replenishment for retail operations.
- Organized warehouse storage layouts, improving space utilization by 20% and streamlining stock retrieval.
- Conducted monthly cycle counts, reducing inventory discrepancies by 12% and improving reporting accuracy.
- Provided exceptional customer service, assisting clients with product inquiries and ensuring seamless order fulfilment.

EDUCATION

Bachelor's Degree in Information Technology

University of Education Winneba, Ghana
Oct 2014 - May 2018